



Position: Youth and Community Engagement Manager

Type: Full-time

Reports to: Health Equity and Training Director

Location: Colorado (work can be done remotely, element of in-person responsibilities in Denver)

Submission deadline: 5pm on June 27th (late applications will not be accepted)

THE ORGANIZATION

One Colorado is a statewide advocacy organization dedicated to securing and protecting equality and opportunity for lesbian, gay, bisexual, transgender, queer (LGBTQ) Coloradans and their families.

One Colorado's vision is a fair and just Colorado for all.

One Colorado is comprised of three organizations: One Colorado Education Fund, a 501(c)(3) that will lead the organization's public education and awareness efforts; One Colorado, a 501(c)(4) that will lead the organization's lobbying and advocacy efforts; and One Colorado PAC, a state political committee that will support the organization's political endorsements.

***Note: Due to risks from COVID-19, One Colorado closed its office and implemented a mandatory work-from-home policy beginning in March 2020. The work-from-home policy currently remains in effect until July 6, 2021. This role will require an element of in-person responsibilities, in Denver, to be agreed upon with the Executive Director. ***

The Position

The One Colorado Youth & Community Engagement Manager must be an enthusiastic self-starter with high energy and a commitment to social justice. This person must be flexible, resourceful, and creative. The candidate will understand the foundations of Positive Youth Development (PYD) approaches, adult-youth partnership, youth advocacy and policy work, and the importance of creating LGBTQ+ youth lead spaces.

Gender & Sexuality Alliance (GSA) and Schools Support (40%)

- Engage and expand our network of active GSAs in Colorado high schools and colleges
- Identify, engage, and train youth leaders for the statewide GSA Leadership Council to help guide all aspects of the program
- Support LGBTQ students, advisors, and/or GSAs to build coalitions
- Create, manage, and execute a strategic plan for the youth and schools programming
- Plan regional leadership summits to connect, train, and empower LGBTQ youth across the state
- Strengthen GSA participation in ongoing civic engagement activities at the local,



state, and national levels

Communications and Internal Partnerships (20%)

- Develop, update, and distribute student and educator resources
- Work with communications staff to craft messages to support LGBTQ youth-led causes and resources to be posted through our media platforms
- Develop, identify, and implement program goals in collaboration with the Health Equity and Training Director, Policy Director, and other OC staff as needed

Advocacy and Policy (30%)

- Represent One Colorado in policy advocacy efforts at the county and state level
- Coordinate opportunities for youth to testify on relevant policy matters
- Work with the political and organizing team to plan and host local community events to engage supporters and coalition partners in our safe schools program
- Stay current with existing and latest evidence-based best practices for working with young people to create safer schools for LGBTQ students
- Engage and empower youth, educators, community leaders, and stakeholders to advocate and organize around district policies and implementation
- Partner with Colorado education associations to assess and develop model policies for inclusion of LGBTQ youth at all levels within a school district
- Work within schools and districts to enact, implement, and comply with Colorado's harassment, non-discrimination, and bullying policies
- Provide trainings and presentations, including bullying and harassment, mental health, suicide prevention, civic engagement, PYD, and youth advocacy.

Reporting and other Responsibilities (5%)

- Develop and track clear and concise measurements for program success
- Produce weekly updates to Health Equity and Training Director
- Attend regular supervision meetings as assigned by your supervisor
- Track and document progress of GSAs and policies across the state
- Supervise Youth & Schools program intern(s)
- Other duties as assigned

Development and Grants (5%)

- Work with the development team to track all grant requirements
- Attend and participate in the planning of fundraising events
- Work with development and grant teams to identify and complete grant applications



Candidate Profile:

You should also have:

- A minimum of 4 years of volunteer or paid experience in social justice, grassroots organizing, and advocacy
- At least 2 years of experience working directly with youth in a positive youth development setting
- The ability to work as a part of a team, as well as independently
- Experience with speaking publicly
- Ability to facilitate and provide trainings to the community
- Personal commitment to advancing equality for LGBTQ+ Coloradans and their families
- Interest in issues that impact LGBTQ+ youth and other intersecting identities
- A strong commitment to dismantling oppressive systems and building towards a more equitable and inclusive future
- A basic comprehension of the Spanish language and Latin-x cultural responsiveness is preferred
- A work style that is flexible, respectful, collaborative, and adaptive
- A commitment to maintaining a supportive, empowering work culture
- The ability to maintain flexible work hours – including weekends, evening hours, and in-state travel 5-10 days per month.

COMPENSATION: Salary range is \$45,000 - \$50,000. One Colorado offers a full benefits package with medical, dental, retirement plan with partial employer match, generous holiday and paid time-off benefits, professional development budget, Eco-Pass, 24-hour access to a gym, and cell phone reimbursement. One Colorado covers 100% of your medical and dental benefits.

TO APPLY

To apply, please submit a resume and cover letter to Satori Lai, Administrative Assistant, at SatoriL@One-Colorado.Org and include “Youth and Community Engagement Manager” in the subject line. Please use your cover letter to communicate your commitment to Equity, Diversity, and Inclusion, why you are excited to work at One Colorado, and highlight any experience you have. Applications will be accepted until 5pm on June 27, 2021. Incomplete or late applications will not be considered.



One Colorado is an aggressive advocate of inclusivity and welcomes applicants from all backgrounds – particularly people of color, women, LGBTQ people, immigrants or refugees, people with disabilities, and people from low- or moderate-incomes.

One Colorado is an equal opportunity employer and services provider. This non-discrimination policy applies to all aspects of the organization, including recruitment, employment, persons served, volunteers, and board service. The Organization does not discriminate in its employment decisions or provision of services on the basis of race, creed, color, ethnicity, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, height, weight, disability status, veteran status, military obligations, marital status, and political party affiliation, or on any other basis that would be in violation of any applicable federal, state, or local law.