



Position: Youth & Community Engagement Coordinator

Type: Full-Time

Reports to: Health Equity Director

Location: Denver, Colorado (Hybrid working model; in-office work currently required Mondays & Thursdays)

Application deadline: 11:59 pm on October 8, 2022

THE ORGANIZATION

One Colorado is a statewide advocacy organization dedicated to secure and protect equality and opportunity for lesbian, gay, bisexual, transgender, queer (LGBTQ+) Coloradans and their families. One Colorado's vision is a fair and just Colorado for all.

One Colorado is comprised of three organizations: One Colorado Education Fund, a 501(c)(3) that will lead the organization's public education and awareness efforts; One Colorado, a 501(c)(4) that will lead the organization's lobbying and advocacy efforts; and One Colorado PAC, a state political committee that will support the organization's political endorsements.

THE POSITION

This is not an entry-level position. The One Colorado Youth & Community Engagement Coordinator must be an enthusiastic self starter with high energy and a commitment to social justice. This person must be flexible, resourceful, and creative. The candidate will understand the foundations of Positive Youth Development (PYD) approaches, adult-youth partnership, youth advocacy and policy work, and the importance of creating LGBTQ+ youth lead spaces. This position is supervised by One Colorado's Health Equity Director, and collaborates closely with other internal programmatic teams.

This position will be responsible for facilitating youth-focused LGBTQ+ competency trainings, supervising and mentoring the GSA Leadership Council, building relationships with community, nonprofit, and government partners, data tracking, grant reporting, creating standard work, and more. The ideal candidate is familiar with Colorado's LGBTQ+ youth and young adults, has knowledge and connections within local youth initiatives and networks in the area, and has experience organizing coalitions. The ideal candidate will have a demonstrated ability to excel in a quickly shifting environment. This position offers an excellent opportunity to deepen connection and understanding of LGBTQ+ issues in Colorado, enhance community leadership experience, and participate in statewide grassroots campaigns to advance LGBTQ+ equality to uplift the voices of LGBTQ+ youth, and ultimately improve the lives of LGBTQ+ Coloradans and their families. The Youth & Community Engagement Coordinator models the values of the One Colorado team, including participative management, teamwork, collaboration, work/life balance, and commitment to social justice and racial equity.

JOB RESPONSIBILITIES (**note- percentages are estimated and can change based on need*)



The Youth & Community Engagement Coordinator is responsible for the following:

Gender & Sexuality Alliance (GSA) and Schools Support (40%)

- Engage and expand our network of active GSAs in Colorado high schools and colleges
- Identify, engage, and train youth leaders for the statewide GSA Leadership Council to help guide all aspects of the program
- Support LGBTQ+ students, advisors, and/or GSAs to build coalitions
- Create, manage, and execute a strategic plan for the youth and schools programming
- Plan regional leadership summits to connect, train, and empower LGBTQ+ youth across the state
- Strengthen GSA participation in ongoing civic engagement activities at the local, state, and national levels

Advocacy and Policy (30%)

- Represent One Colorado in policy advocacy efforts at the county and state level
- Coordinate opportunities for youth to testify on relevant policy matters
- Work with the political and organizing team to plan and host local community events to engage supporters and coalition partners in our safe schools program
- Stay current with existing and latest evidence-based best practices for working with young people to create safer schools for LGBTQ+ students
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- Engage and empower youth, educators, community leaders, and stakeholders to advocate and organize around district policies and implementation
- Oversee CQYN (Colorado Queer Youth Network) in partnership with the CU Anschutz's UpRise team to support queer youth from rural communities across Colorado
- Partner with Colorado education associations to assess and develop model policies for inclusion of LGBTQ+ youth at all levels within a school district
- Work within schools and districts to enact, implement, and comply with Colorado's harassment, non-discrimination, and bullying policies
- Provide trainings and presentations, including bullying, mental health, suicide prevention, civic engagement, PYD, and youth advocacy

Internal Partnerships (20%)

- Develop, identify, and implement program goals in collaboration with the Health Equity Director and other One Colorado staff
- Produce weekly updates to Health Equity Director
- Attend regular supervision meetings as assigned by your supervisor
- Develop student, educator, guardian, and community resources to support LGBTQ+ youth with guidance from the Health Equity Director and Communications Director
- Work with the Communications Director to craft external messaging



Reporting and other Responsibilities (5%)

- Develop and track clear and concise measurements for program success
- Track and document progress of GSAs and policies across the state
- Recruit and supervise Youth & Schools program intern(s)
- Other duties as assigned

Development and Grants (5%)

- Work with the development team to track all grant requirements
- Attend and participate in the planning of fundraising events
- Work with development and grant teams to identify and complete grant applications

PREFERRED EDUCATION AND EXPERIENCE:

You should have:

- 4 years of volunteer or paid experience in social justice, grassroots organizing, and advocacy and at least 2 years of experience working directly with youth in a positive youth development setting or
- A bachelor's degree, 2 years of volunteer or paid experience in social justice, grassroots organizing, and advocacy plus 2 years of experience working directly with youth in a positive youth development setting or
- Any equivalent combination of experience and education
- A commitment to advancing equality for LGBTQ+ Coloradans and their families
- Interest in issues that impact LGBTQ+ youth and other intersecting identities
- A strong commitment to dismantling oppressive systems and building towards a more equitable and inclusive future
- A flexible, respectful, collaborative, and adaptive work style
- The ability to work as part of a team, as well as independently
- Experience with speaking publicly
- Ability to facilitate and provide trainings to the community
- A commitment to maintaining and improving One Colorado's supportive, empowering team culture
- Ability to maintain flexible work hours – including some weekends, evening hours, and in-state travel 5-10 days per month
- Bilingual in Spanish and English preferred

COMPENSATION

Salary range is \$45,000 - \$50,000. One Colorado offers a full benefits package with medical, dental, retirement plan with partial employer match, generous holidays, mental health, sick leave, and paid time-off benefits, professional development budget, mileage reimbursement, cell phone reimbursement, 24-hour gym access at our Denver office, and RTD reimbursement. One Colorado covers 100% of your life insurance, medical and dental benefits.

TO APPLY



Email Satori Lai, Administrative Assistant, at satoril@one-colorado.org and include “Youth & Community Engagement Coordinator” in the subject line with:

- a cover letter, communicating your commitment to Positive Youth Development, Justice, Equity, Diversity, and Inclusion, why you want to work for One Colorado, and highlighting any relevant experience you have,
- your resume

Applications will be accepted until 11:59 pm on October 8, 2022. Incomplete or late applications will not be considered.

COMMITMENT TO EQUAL EMPLOYMENT

One Colorado is an aggressive advocate of inclusivity and welcomes applicants from all backgrounds – particularly people of color, women, LGBTQ+ people, immigrants or refugees, people with disabilities, and people from low- or moderate-incomes.

One Colorado is an equal opportunity employer and services provider. This non-discrimination policy applies to all aspects of the organization, including recruitment, employment, persons served, volunteers, and board service. The Organization does not discriminate in its employment decisions or provision of services on the basis of race, creed, color, ethnicity, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, height, weight, disability status, veteran status, military obligations, marital status, and political party affiliation, or on any other basis that would be in violation of any applicable federal, state, or local law.